



BOARD OF GOVERNORS PUBLIC MEETING

Friday, December 3, 2021
1:00 PM

Brown Family House of Learning, Room HL190

MINUTES

Board Present:

Marilyn McLean (Chair), Brett Fairbairn (President and Vice-Chancellor), Adam Burke, Tracy Christianson, Hee-Young Chung, Hasnat Dewan, Katy Gottfriedson, Jim Hamilton, Jasmine Haskell, Kathy Humphrey, Kathy Kendall, Lillian Kwan

Regrets:

Jimmy Lulua, Nathan Matthew (Chancellor)

Absent:

Bhavika Jain

Executive and Others Present:

Donna Murnaghan (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance; via BlueJeans), Brian Daly (Vice-President University Relations), Baihua Chadwick (Vice-President, International), Yvette Laflamme (Associate Vice-President, Finance), John Sparks (General Counsel and Corporate Secretary), Scott Blackford (Legal Counsel), Charlene Myers (Manager, University Governance), Lynda Worth (University Governance Coordinator),

Guests:

Will Garrett-Petts (Associate Vice-President Research and Graduate Studies)

1. CALL TO ORDER

The board chair, Marilyn McLean, called the meeting to order at 1:00pm and reminded everyone that they must wear a mask if they need to leave their seat for any reason.

2. TERRITORIAL ACKNOWLEDGMENT — Marilyn McLean

Marilyn McLean, board chair, acknowledged that Thompson Rivers University campuses are on the traditional lands of the Tk'emlúps te Secwépemc (Kamloops)

campus) and the T'exelc (Williams Lake campus) within Secwépemc'ulucw, the traditional and unceded territory of the Secwépemc.

3. RECOGNITION OF EXCELLENCE

a. TRU Student Investment Fund

Marilyn McLean invited Dean of the School of Business and Economics, Mike Henry, to introduce the students who started TRUSIF, Adam Burke and Jacob Lawrence. The students introduced the other students involved, spoke about their experience, answered questions, and received a round of applause from governors.

At 1:15 p.m., as a result of disruption to the meeting, the chair declared the meeting suspended.

M. McLean reconvened the meeting at 1:47 p.m., with some governors attending in person and others joining virtually.

4. ADOPTION OF AGENDA

The board chair reported that agenda item 11.a. (Temporary student accommodation) was removed from the agenda.

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as amended.*

5. CONFLICT OF INTEREST DISCLOSURES

No governors declared conflicts.

6. APPROVAL OF MINUTES

a. Minutes of October 1, 2021

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting of October 1, 2021 be approved as circulated.*

7. REPORT FROM THE FINANCE COMMITTEE

Kathy Humphrey, Finance Committee Chair, delivered the report from the committee.

a. Second Quarter Financial Report for quarter ending September 30, 2021

At the request of the chair, Yvette Laflamme reported on the second quarter financials.

b. International Tuition Fee Increase

D. Murnaghan gave notice of motion, stating that the proposed increase to international tuition fees would be up for consideration at the next meeting of the board, and provided background information as outlined in the memorandum circulated with the agenda package.

8. REPORT FROM THE AUDIT COMMITTEE

Hee-Young Chung, Chair of the Audit Committee, gave the report from the committee.

a. External Auditor Plan and Fees

H. Chung reported that the committee had reviewed the External Auditor Plan and Fees and recommended them to the Board for approval.

*On motion duly made and adopted, it was **RESOLVED** that the External Auditor Plan and Fees be approved, as circulated.*

9. PRESIDENT'S REPORT

B. Fairbairn, President and Vice-Chancellor, delivered his report.

a. President's Report to the Board

The president noted that his written report had been circulated with the agenda package.

b. President's Report to Senate

i. October 2021

B. Fairbairn indicated that the link to his report to senate had been shared on the agenda.

c. 2021 Submission to the Select Standing Committee on Finance and Government Services

B. Fairbairn noted the university's submission to the Select Standing Committee on Finance and Government Services had been shared via a link on the agenda.

10. SENATE REPORT

Chair of Senate, B. Fairbairn, delivered the senate report, noting that the relevant materials had been circulated with the agenda package.

a. Policy revisions: ED 13-0 Semester Schedules

B. Fairbairn reported that senate had discussed this policy but, because one of the proposed changes was to make this policy a board policy, notice of motion needed to be served by the board.

b. New Undergraduate Program Proposals, Faculty of Adventure Studies, Culinary Arts, and Tourism

i. Bachelor of Tourism Management (BTM) Entrepreneurship Minor

ii. Bachelor of Tourism Management (BTM) Tourism Studies Minor

*On motion duly made and adopted, it was **RESOLVED** that the Entrepreneurship Minor and the Tourism Studies Minor in the Bachelor of Tourism Management (BTM) be approved as circulated.*

c. Category 3 program modification for the Veterinary Technology Diploma Program, Department of Veterinary Technology

*On motion duly made and adopted, it was **RESOLVED** that the Category 3 program modification for the Veterinary Technology Diploma Program, Department of Veterinary Technology be approved, as circulated.*

d. NWCCU mid-term self-evaluation report

The report was circulated with the agenda package via a link.

*On motion duly made and adopted, it was **RESOLVED** that the NWCCU Mid-Cycle Self-Evaluation Report be approved, as presented.*

e. Power Engineering Diploma

B. Fairbairn invited D. Murnaghan to speak to this agenda item, a memorandum in relation to which had been circulated with the agenda package.

D. Murnaghan clarified that the requested approval was for the fees for the Power Engineering Diploma only, as the program had already been approved by the board.

*On motion duly made and adopted, it was **RESOLVED** that the Power Engineering Diploma fees be approved, as presented.*

11. REPORTS AND UPDATES

- a. Return to campus experience from the fall semester

D. Murnaghan spoke to the information in the memorandum circulated with the agenda package. She indicated the numbers related to COVID at TRU demonstrated that everyone had done a great job of keeping the campus safe.

- b. Budget update

D. Murnaghan updated governors on the budget, noting that the Omicron variant could be a potential challenge for international student numbers.

12. PRESENTATION

- a. TRU's Strategic Research Plan 2021-2026

W. Garrett-Petts presented TRU's Strategic Research Plan, the presentation and background documents related to which had been circulated with the agenda package.

13. NEXT BOARD MEETING

- a. The next Board meeting is scheduled for Friday, February 11, 2022.

14. TERMINATION OF MEETING

There being no further agenda items, the meeting terminated at 3:10 p.m.