

# STUDENT ATTENDANCE



**THOMPSON  
RIVERS  
UNIVERSITY**

805 TRU Way  
Kamloops, BC V2C 0C8  
tru.ca

<b>POLICY NUMBER</b>	ED 03-1
<b>APPROVAL DATE</b>	May 25, 2015
<b>AUTHORITY</b>	Senate
<b>CATEGORY</b>	Educational
<b>PRIMARY CONTACT</b>	Appropriate Dean
<b>ADMINISTRATIVE CONTACT</b>	(TBD)

## POLICY

---

***This policy does not apply to courses offered by the Open Learning Division of Thompson Rivers University.***

Thompson Rivers University (TRU) recognizes the importance of student attendance and participation in achieving success.

## REGULATIONS

---

### 1. **ATTENDANCE AT THE START OF A COURSE OR PROGRAM**

#### 1.1. **Attendance at the Start of a Course**

A registered student who does not attend the first two events (e.g., lectures/labs/ etc.) of their course(s) and who has not made prior arrangements acceptable to the instructor(s) may, at the discretion of the instructor(s), be considered to have withdrawn from the course(s) and have his/her course registration(s) deleted.

#### 1.2. **Attendance at the Start of a Limited Enrolment Program**

A registered student who is absent for the first two days of a limited enrolment program and who has not made prior arrangements acceptable to all instructors involved will be considered to have withdrawn from the program, and his/her program registration may be deleted. The student's seat may be assigned to a waitlisted student at the discretion of the Department Chair or designate.

### 2. **GENERAL ATTENDANCE DURING A COURSE OR PROGRAM**

2.1. A registered student is expected to regularly attend lectures, laboratories, clinical placements, tutorials, and seminar sessions for which he/she is enrolled. Admission to a lecture, laboratory, clinical placement, tutorial, or seminar may be refused by the instructor for lateness, class misconduct, or failure to complete required work.

- 2.2. Due to the wide variety and diverse nature of courses and programs at TRU, departments and programs may set their own attendance requirements.
- 2.3. Any attendance requirements, beyond those listed in I. above, must be noted on the course outline.

In the case of deficient attendance without cause, a student may, on recommendation of the instructor to the instructor's Dean or Chairperson, be withdrawn from a course.