

MEETING OF THE PLANNING COUNCIL FOR OPEN LEARNING

Tuesday, April 6, 2021
10:00 AM – 12:00 PM

MINUTES

Present:

Christine Bovis-Crossen (Chair), Lyn Baldwin, Sheila Blackstock, Brian Chapell, Michael Cupello, Brian Lamb, Michelle Lamberson, Richard McCutcheon, John Patterson, Don Poirier, Gordon Rudolph, John Sparks, Maureen Wideman

Absent:

Tannis Morgan

Executive and Others Present:

Charlene Myers (Manager, University Governance), Lisa Grant (University Governance Assistant)

Guest:

Heather Shannon (Chair, Animal Health Department)

1. CALL TO ORDER

a. Territorial Acknowledgment

The Chair, C. Bovis-Crossen, called the meeting to order at 10:00am. She acknowledged being on the traditional lands of the Tk'emlúps te Secwépemc within Secwépemc'ulucw, the traditional territory of the Secwépemc people. She also gave thanks to Elders, past and present, and invited Council members to think about the territories on which they are currently situated.

b. Welcome new PCOL members

The chair welcomed re-appointment member M. Lamberson (University of British Columbia, "Member of universities under the University Act and the Royal Roads University Act") and new member Gordon Rudolph, (University of British Columbia, "Teaching Staff Open Learning").

- c. Acknowledgment of departed PCOL member: Marie Low (“Teaching Staff Open Learning”)

The chair acknowledged departed PCOL member Marie Low. L. Grant reported that the Secretariat prepared a certificate of recognition which had been shipped and received by M. Low.

2. ADOPTION OF AGENDA

M. Henry was unable to attend the meeting today. Therefore, at his request, agenda item 5.c. (Program abeyance, School of Business and Economics) was deferred until the next meeting.

*On Motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as amended.*

2. APPROVAL OF MINUTES

- a. Minutes of November 30, 2020

*On Motion duly made and adopted, it was **RESOLVED** that the minutes of November 30, 2020 be approved as circulated.*

3. REPORTS OF OFFICERS

- a. Provost and Vice-President Academic and Research

C. Bovis-Crossen thanked everyone for their perseverance and for all they have been doing over the past year, and also updated members on the go forward plan for the fall of 2021.

- b. Associate Vice-President, Open Learning

- i. April 2021 report

D. Poirier spoke to several matters in his report and responded to questions.

- ii. OL – Profiles and Trends Report

D. Poirier spoke to the report that was circulated with the agenda package, which was for information purposes.

4. OPEN LEARNING PROGRAMS/COURSES

a. Reports to PCOL from the Academic Planning and Priorities Committee

i. January 2021 report

Addressed in combination with agenda item 5.b. (Program Market Analysis Committee (PMAC) Report), C. Bovis-Crossen invited Heather Shannon to provide background information, which she did. Discussion ensued, including admission requirements and whether they are too stringent for Open Learning. C. Bovis-Crossen suggested sending back comments from this meeting regarding the proposed revisions to H. Shannon for consideration of further revisions. D. Poirier asked whether an updated proposal could be considered by the committee sooner than the next PCOL meeting. C. Bovis-Crossen added she would be happy to schedule an extraordinary meeting of PCOL for this matter. A Council member expressed that she understood the necessity for openness in admission requirements but added that a baseline of academic proficiency also needs to be demonstrated by all students since this is a professional program requiring certification and safety of practice. H. Shannon opined that the comment was important. D. Poirier concluded by saying that Open Learning is eager to work with H. Shannon and her team and to help answer any questions and to come up with acceptable wording for consideration.

ii. February 2021 report

C. Bovis-Crossen alerted members to the program abeyance extension for the Waste Water Programs in trades. A copy of the report was circulated with the agenda package.

b. Program Market Analysis Committee (PMAC) Report

This item was addressed with agenda item 4.a.i. (January 2021 report).

c. Program abeyance, School of Business and Economics

- i. Bachelor of Public Administration (OL)
- ii. Bachelor of Commerce - Public Sector Management Concentration (OL)
- iii. Post Baccalaureate Certificate in Commerce - Public Sector Management Concentration (OL)
- iv. Post Baccalaureate Diploma in Commerce - Public Sector Management Concentration (OL)

This item was removed from the agenda at the time that the agenda was approved.

5. BUSINESS

a. Draft Green Paper for the Integrated Strategic Plan: “Realizing Envision TRU”

C. Bovis-Crossen briefly outlined the background of the plan. She commented that the plan was briefly put on hold for a year because of the pandemic and added that it has gone to senate and to the board, for information purposes only. She then acknowledged and named the project team members and spoke about the purpose of the plan, noting it is TRU’s first Integrated Strategic Plan. She commented this is a 10-month project and will come forward to the governing bodies over the next year with regard to the approval processes and then will go to the board in February of 2022, for final approval. She added that the Green Paper outlines what TRU will be doing and the structure of how we will move forward. She concluded by saying the steering committee will be looking for representation from Open Learning and Open Learning faculty members.

6. NEXT MEETING DATE

Next meeting will be scheduled after a new proposal is received from Animal Health Technology.

7. TERMINATION OF MEETING

There being no further agenda items, the chair terminated the meeting at 11:38am.