

Faculty of Science

Science Safety and Health Committee Minutes

May 25th, 2022 online

Attendance August 1 – June 2022

Y=Present

P=Proxy received

A=Absent

<i>Name</i>	<i>Area</i>	Aug 20	Sep 24	Oct 22	Nov 19	Dec 17	Jan 26	Feb 23	Mar 23	Apr 27	May 25	Jun
Sonia Walczak	AHT	Y	Y	A	A	Y	A	A	A	Late/ missed	A	
Tara Geiger	AHT	A	A	A	Y	A	Y	Y	Y	A	Y	
Kathy Baethke	Biology tech-Co-chair	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Christine Petersen	Biology	Y	Y	Y	Y	Y	Y	A	Y	Y	A	
Trent Hammer	Chemistry	Y	Y	L	E	F	T	C	O	M	M	
Michelle Bohem	Chemistry tech		Y	Y	Y	Y	Y	Y	Y	Y	Y	
Christina Mohr	Chemistry	Y	Y	Y	Y	Y	P	A	A	Y	Y	
Nisha Puthiyedth	Computing Science	P	P	P	P	Y	Y	P	Y	Y	A	
Yan Yan	Computing Science	Y	Y	Y	Y	Y	Y	A	Y	Y	A	
Catharine Tatarniuk	Engineering	Y	Y	Y	Y	Y	P	Y	Y	Y	Y	
Priya Soni	Engineering				Y	A	P	Left	TRU			
Nancy Van Wagoner	Geology	S	A	B	B	A	T	I	C	A	L	
Yehia Mahmoud	Math	A	A	A	A	A	A	A	A	A	A	
Joanna Urban	Microbiology-Co-chair	A	Y	Y	Y	P	Y	A	Y	A	Y	
Sheri Watson	NRS	Y	Y	Y	Y	Y	Y	A	Y	Y	Y	
Colin Taylor	Physics	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Janine Rostron	Respiratory Therapy	Y	Y	Y	Y	Y	Y	Y	A	P	A	
Christine Miller	UEPrep	A	Y	P	P	Y	P	A	A	A	A	
Resource members												
Stephanie Lawrence	OSEM	Y	A	Y	Y	Y	A	A	Y	A	A	
Sarah Martin	Health Safety Manager	Y	Y	A	P	Y	Y	Y	Y	A	Y	
Tara Langley	Recorder	Y	Y	Y	Y	Y	Y	Y	Y	A	Y	
Corinne Petersen	Administrative Rep	Y	Y	Y	A	P	Y	A	Y	Y	Y	
Henry Chan	OSEM									Y	Y	

1. Meeting called to order: 10:05
2. Motion to adopt agenda by: Joanna Urban **Seconded by:** Christina Mohr **Passed.**
 - Additions to agenda: Construction Updates
3. Review of Minutes from April 27, 2022: no changes
4. Motion to adopt April 27, 2022 minutes by: Joanna Urban **Seconded by:** Christina Mohr **Passed.**
5. Old Business:
 - a) Chemical Management Software Update- OSEM:
 - System is in place, inventory is being added. Waiting for wifi to be added so laptops can be used.

b) Emergency Wardens - OSEM:

- Training will be added in to Deltek soon

c) Inspections Training - OSEM:

- General buildings inspection checklist has been revamped. PowerPoint will be updated.

d) Storing minutes on Sharepoint site: <https://onetru.sharepoint.com/SitePages/Committees.aspx>

- **ACTION: Joanna and Kathy will look into this**

e) Update from departments regarding process for incidents requiring first aid

- Chairs were sent the process with flowchart but many have not shared with their departments yet.
- **ACTION: Kathy will remind Chairs to send this out**
- Emergency call boxes in Science building now say "Security and First Aid" on buttons as well as 911 Dispatch.

6. New Business:

a) Construction safety

- Requested regular updates on what is being done weekly, however this information is not readily available.
- Signage needs to be better regarding access to bathrooms etc.
- Access to open labs requires walking through open construction areas. OSEM says this is not acceptable, construction crews should provide safe walking zone.
- Supervisors can communicate with their own students regarding how/where to enter the building safely.
- **ACTION: Safety committee will send out email to Chairs regarding being aware of construction zones and to pass the information to students.**
- **ACTION: Sarah will follow up with Dillon and Warren regarding keeping work zones safe.**

b) Incidents (Sarah/All):

- May- one student in practicum-incident was forwarded to WCB and Ministry of Education
- April- 6 incidents: personal medical, student in practicum first aid, 2 staff incidents near miss and minor cut
- **ACTION: Christina will check with Trent regarding changing 02 sensor alarm volume from last month's meeting**

c) Inspections review (OSEM):

- Most people have been trained but may do one more training session in September.
- Walk-through was yesterday- chemicals stored in S361/362 are not categorized- some chemicals will need to be moved due to compatibility issues with other chemicals **ACTION: Kathy will contact researchers to discuss chemical storage**
- Fume hood in S361 hasn't been cleaned properly for awhile
- Eye wash bottle for S362A will be ordered
- S371 desktop fume hoods have stickers with duct tape saying they were checked in 2017, valve on vent is missing sticker saying not to move valve. Main hood has sticker for next quality check - April 1/22. **ACTION: Joanna will go look at these and organize them being cleaned. Kathy will put in Archibus to have all fumehoods in S371 checked for appropriate airflow.**
- S371 dissection trays with formaldehyde- are they being reused? Formaldehyde hasn't been used for many years, are these still the same trays? Current solutions being used do not contain formaldehyde **ACTION: Joanna will check with Christine Petersen**
- S335 outlet by sink, does this have a GFCI breaker?
- S363 electrical panel J was blocked by toolbox
- S376 air filter in storage room needs replacing
- S365C emergency shower handle needs extending- **ACTION: Kathy will talk to Ann about this**
- AED in RESP needs tag
- Should master gas shut offs be in locked cabinets? S273 master gas shut off valve is behind a locked panel when it's off, key is in drawer. Discussion ensued regarding pros and cons to locking the master gas shut-off cabinets. Facilities and Fire department need to know where to find the key. Key box could be a solution. Having a specific key box in the prep room for storing keys was discussed.
- S367 master gas shut off panel covers only half of the room. The other half of the room has no master gas

- shutoff that we know of. Can there be a secondary shut off? ***ACTION: Kathy will do Archibus for this***
- ICPS room (Kingsley's research room) on first floor needs eyewash bottle ***ACTION: Michelle will check for sink in this room***

d) Volunteers for next inspection:

- 2nd Floor- Tara Geiger, Christina Mohr, Catharine Tatarniuk- Henry will arrange date in June for this.

7. Adjourned: 10:50

Next meeting: Wednesday, June 22th, 10:00 AM MS Teams

Minutes recorded by Tara Langley and reviewed by Kathy Baethke and Joanna Urban.