

Faculty of Science

Science Safety and Health Committee Minutes

March 23, 2022 via MS Teams

Attendance August 2021 – June 2022

Y=Present

P=Proxy received

A=Absent

<i>Name</i>	<i>Area</i>	Aug 20	Sep 24	Oct 22	Nov 19	Dec 17	Jan 26	Feb 23	Mar 23	Apr	May	Jun
Sonia Walczak	AHT	Y	Y	A	A	Y	A	A	A			
Tara Geiger	AHT	A	A	A	Y	A	Y	Y	A			
Kathy Baethke	Biology tech-Co-chair	P	Y	Y	Y	Y	Y	Y	Y			
Christine Petersen	Biology	Y	Y	Y	Y	Y	Y	A	Y			
Trent Hammer	Chemistry	Y	Y	L	E	F	T	C	O	M	M	
Michelle Bohem	Chemistry tech		Y	Y	Y	Y	Y	Y	Y			
Christina Mohr	Chemistry	Y	Y	Y	Y	Y	P	A	A			
Nisha Puthiyedth	Computing Science	P	P	P	P	Y	Y	P	Y			
Yan Yan	Computing Science	Y	Y	Y	Y	Y	Y	A	Y			
Catharine Tatarniuk	Engineering	Y	Y	Y	Y	Y	P	Y	Y			
Priya Soni	Engineering				Y	A	P	Left	Co	mmi	tte	
Nancy Van Wagoner	Geology	S	A	B	B	A	T	I	C	A	L	
Yehia Mahmoud	Math	A	A	A	A	A	A	A	A			
Joanna Urban	Microbiology-Co-chair	A	Y	Y	Y	P	Y	A	Y			
Sheri Watson	NRS	Y	Y	Y	Y	Y	Y	P	Y			
Colin Taylor	Physics	Y	Y	Y	Y	Y	Y	Y	Y			
Janine Rostrom	Respiratory Therapy	Y	Y	Y	Y	Y	Y	Y	A			
Christine Miller	UEPrep	A	Y	P	P	Y	P	A	A			
Resource members												
Stephanie Lawrence	OSEM	Y	A	Y	Y	Y	A	A	Y			
Sarah Martin	Health Safety Manager	Y	Y	A	P	Y	Y	Y	Y			
Tara Langley	Recorder	Y	Y	Y	Y	Y	Y	Y	Y			
Corinne Petersen	Administrative Rep	Y	Y	Y	A	P	Y	A	Y			

1. Meeting called to order: 10:07

2. Motion to adopt agenda by: Sheri Watson **Seconded by:** Christine Petersen **Passed.**

- Additions to agenda:

3. Review of Minutes from January 26 and February 23, 2022: no changes

4. Motion to adopt January 26 and February 23, 2022 minutes by: Sheri Watson **Seconded by:** Joanna Urban **Passed.**

5. Old Business:

- Chemical Management Software Update- Sarah/Stephanie:** new safety tech hired, system is in place, barcodes and scanners are ready. Working on components within software for user access organization
 - Procedure for using is almost finished **ACTION: Sarah will share with SSHC and Warehouse team for**

feedback when done

- Training will start in the summer, with lab techs and warehouse being first
- b) **Emergency Wardens - Stephanie:** Training course has been reviewed by some committee members, feedback has been used to update course
- Training will start for new Emergency Marshals which will include managing groups congregating outside while evacuating for fire drills
- c) **Inspections Training - Stephanie:** Many have been trained but future training sessions have not been scheduled yet.
- d) **Accessibility letter is in Warren's hands:** Very costly project, concrete repairs will also be looked at but will take time
- Assessment needs to wait for frost heaves to subside in cement
 - **ACTION: Sarah will follow up with Warren regarding spray painting frost heaves for increased visibility**
6. **New Business:**
- a) **Exterior Inspections Report- (Nisha/Janine/Kathy):** East end muster sign is pointing in wrong direction #6 – need to add directional sign or move post to more visible location. Muster sign #7 may need to be moved, due to road for fire trucks and congestion of people during fire drills.
- Sidewalks are lifting by accessibility ramps, ramps need railings
 - Archibus' made for action items
 - Inspection was posted online
- b) **Stairs from 2nd floor to parking lot in bad shape, who checks these?** See above Old Business (d)
- Request for bench at the top of stairs by NPH building has been made but not done yet
- c) **Storing minutes on SharePoint site** <https://onetru.sharepoint.com/SitePages/Committees.aspx> : table to next meeting
- d) **First Aid-(Kathy):** See below under Incidents
- e) **Incidents (Sarah/All): Employees:** January: 2 falls, February: 3 events-1 reportable knee strain, 2 falls
- Students January: 7 injuries (cuts, needle poke, fall, burn), February: 4 first aid incidents (cut due to broken test tube glass, fall, biohazard exposure, cat bite)
 - Employee distrust calling security for severe injuries- security will prioritize injuries and receive additional First Aid Level 2 training so that responses are more appropriate
 - Centralized response is required by WCB for universities
 - CL2 lab may need specialized protocol for emergency first aid due to exposure potential issues
 - **ACTION: Sarah will look into what other CL2 labs have for first aid protocols**
- f) **Inspection review (Stephanie):** Need to include action items and what has been done regarding them
- Did janitors clean out shower drains that were waxed over? **ACTION: Kathy will check drains for wax and get back to Stephanie, then she will follow up with janitors. Michelle Bohem will check chemistry drains.**
- g) **Volunteers for next inspection(s):** Christine Petersen, Sheri Watson, Catharine Tatarniuk will do next inspection.

7. **Adjourned: 11:15**

Next meeting: Wednesday, April 27th 10:00 AM MS Teams

Minutes recorded by Tara Langley and reviewed by Joanna Urban.