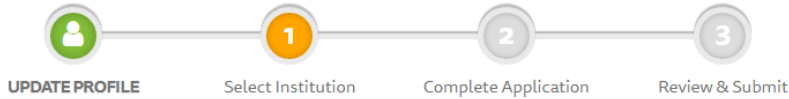


# TRU Law Application Instructions

1. Create an account with Education Planner BC - <https://apply.educationplannerbc.ca/account/login>
2. Ensure that you complete the “Personal Information” section, the “Contact Information” section, and the “Academic History” section.




## PROFILE



LAST MODIFIED  
4 minutes ago

If you want to update your [Password](#) or [Email Address](#), please go to your [EducationPlannerBC Account](#).

Your profile consists of personal and contact information, along with your academic history. A copy of your profile is included alongside any application you submit to a Post-Secondary Institution.



















- ▼  **Personal Information**  
Provide details about your identity, language and citizenship.
- ▼  **Contact Information**  
Provide your mailing address, telephone number, and optionally, an emergency contact.
- ▼  **Academic History**  
List all High Schools (Grades 8-12) and Post-Secondary Institutions you've attended in the past.

Start Applying

3. Select the “Start Applying” button. Once you have completed your profile.
4. Select “Thompson Rivers University” as your institution.

### Start Applying to an Institution

Start a new application by selecting the corresponding institution below.

 Camosun College	 Capilano University
 Coast Mountain College	 CNC College of New Caledonia
 College of the Rockies	 Douglas College
 Emily Carr University of Art and Design	 Justice Institute of British Columbia
 Kwantlen Polytechnic University	 Langara College
 Nicola Valley Institute of Technology	 North Island College
 Northern Lights College	 Okanagan College
 Selkirk College	 Simon Fraser University
 Thompson Rivers University	 University of Northern British Columbia

5. Select the “Program Selection” icon.
6. Make your program selection as follows:

- a. **WHAT CATEGORY BEST DESCRIBES YOU:** Juris Doctor (Law) Applicant
- b. **WHICH CAMPUS ARE YOU APPLYING TO:** Kamloops
- c. **WHEN DO YOU WANT TO START YOUR PROGRAM:** Fall 2024 (Sept-Dec)
- d. **SELECT YOUR CREDENTIAL TYPE:** Professional Degree
- e. **SELECT YOUR PROGRAM:** Juris Doctor – Law (JD)

7. Click “save” and select the “additional Information” icon
8. Select the application type that best describes you. If you select “Aboriginal”, indicate which band or other First Nations community you are affiliated with.

9. Special facts. If you are applying under the “Special Considerations” category, use this section to describe your circumstances for applying under this category.

10. LSAT information. Please note, that we do not consider your application complete until you have taken the LSAT. If you are taking the January LSAT, you can submit your application ahead of time, but it will not be reviewed until your score is available. This is because TRU Law will use your highest LSAT score for admissions purposes. We will wait until your latest exam is taken so that we can be sure that you have the best chances, and your highest score is included in your completed application. If at any point you cancel a planned LSAT exam, or decide to register for an exam date not listed in your application, please email [lawadmissions@tru.ca](mailto:lawadmissions@tru.ca) to let us know.

**SPECIAL FACTS FOR CONSIDERATION** *(Optional)*

If you have identified as a Special Consideration applicant above, please provide any special facts which you wish to have considered by the Faculty of Law Admissions Committee. The Committee is particularly interested in how the special circumstances may have adversely affected your performance in your undergraduate work or on the LSAT.

Examples of Special Consideration/Special Circumstances include: disability or special needs, financial disadvantage, age, membership in a historically disadvantaged group, residency in a small and/or remote community, or injuries and illness.

PLEASE NOTE that applicants under this category must still satisfy the basic requirements for admission into the program.

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**L.S.A.T.**

Please comment on the current status of your L.S.A.T.

The last L.S.A.T. score date accepted is the January exam of the intake year. If you have not written the LSAT by that date, your application will be deemed incomplete.

Enter the current status of your LSAT in the space above. We need to know:

- Have you written the LSAT?
- If yes, when did you write it?
- If you plan to re-write the LSAT, what date are you scheduled to do so?
- If you have not written the LSAT, when are you scheduled to write it?

Note: Thompson Rivers University Faculty of Law does not participate in the Law School Data Assembly Service (LSDAS).

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11. LSAC ID. Provide the LSAC ID you used, or will use if known, to take the LSAT.

12. References. Please indicate the names of the 2 referees we should expect reference letters from. It is your responsibility as the applicant to reach out to your referees and ask them to send us letters of reference. We prefer that they are emailed to [lawadmissions@tru.ca](mailto:lawadmissions@tru.ca) with your name in the subject line. If at any point the referees indicated in your application are no longer able to provide a reference and you need to select a new referee, please email [lawadmissions@tru.ca](mailto:lawadmissions@tru.ca) to let us know.

LSAC ID (Optional)

Please provide your LSAC ID Number in the space provided

If you have written your LSAT or if you know your LSAC ID, please enter it in the space provided.

If you have not yet written your LSAT or if you do not know your LSAC ID, you may provide this information after you have submitted your application by sending an e-mail to [lawadmissions@tru.ca](mailto:lawadmissions@tru.ca) .


While you may proceed with your application without initially providing us with your LSAC ID, providing your LSAC ID is required to consider your application complete.

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#### REFERENCES

Please provide both the names of your referees as well as the dates you requested that they provide us with a letter of reference.

Applicants should provide two letters of reference, one of which should be from university professors or other academic sources. We consider academic letters of reference to be very important in our consideration of your application. If you are unable to provide us with an academic letter of reference, please explain your reasons and include this explanation here. non-academic letters of reference must be from someone who has had interactions with you in a professional capacity, such as an employer or an individual with an organization for which you have volunteered. Personal letters of reference, particularly from friends or family, are not helpful to the Admissions Committee and will not assist you in your application.

All letters of reference must be received by or post-marked no later than February 10th of the intake year. Under the Freedom of Information and Protection of Privacy Act and its regulations, applicants may submit a formal request to the University to view letters of reference that we have placed in your application file. In other words, letters of reference are not confidential. you must inform your referees of this fact at the time you request them to provide us with letters of reference. If an applicant makes a formal request to see a letter of reference, the university will contact the referee to ensure that he or she was aware of the lack of confidentiality of the letter of reference. Subject to any applicable legislation, we will not release letters of reference to anyone outside of the Faculty of Law, other than an applicant who makes a formal request to see it. Please first confirm with your referees that they agree to provide a letter before listing their names. If you change your referees, please advise us by sending an e-mail to [lawadmissions@tru.ca](mailto:lawadmissions@tru.ca) .

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13. Statement of Interest. Submit your Statement letter by uploading a PDF file.

14. Upload your Resume/CV. We understand that EducationPlanner BC instructs you to submit all supporting documents with your application, however, you will need to have your transcripts and reference letters sent directly from your post-secondary institutions and referees, respectively. Please see the TRU Law Admissions FAQs for information on how to submit your transcripts and reference letters. <https://www.tru.ca/law/admissions/faqs.html>



#### SUBMISSION OF DOCUMENTS

To expedite processing of your application we encourage you to submit all available supporting documents with your application.

Your application will not be considered complete until the Faculty of Law has received all of this information.

#### STATEMENT OF INTEREST

**Please upload a copy (PDF) of your statement letter. It should be no more than 750 words in length.**


The purpose of the statement of interest is to provide the Admissions Committee with additional information about you that will be used in assessing your application. Among other things, the Admissions Committee is interested in finding out the following:

- **What led you to make the decision to apply to Law School?**
- **What you would like to do with your law degree?**
- **Why you are interested in the Faculty of Law at Thompson Rivers University in particular?**
- **Why you have made previous academic or other choices and how they have affected your decision to apply to Law School?**

This is a place for you to show us who you are, and what makes you of particular interest to the Faculty of Law at Thompson Rivers University. It is also an opportunity for you to demonstrate your personality, your maturity and that you understand the nature of the decision that you are making in choosing to come to the Faculty of Law at Thompson Rivers University.

The members of the Admissions Committee consider the Statement of Interest in the context of the rest of your application. Therefore it is useful for you to discuss how the experiences you have listed elsewhere on your application are relevant to your desire to attend Law School.

Maximum allowed file size is 10MB.

 Browse ...

#### PLEASE SUBMIT A COPY OF YOUR CURRENT RESUME/CV.

Please submit a copy of your current Resume/CV. Please ensure that the Resume/CV that you provide clearly lists:

- **All of your Academic Honours** (including scholarships, medals, awards at post-secondary level, as well as entrance awards) with dates they were received.
- **All your Employment or Professional Experience**(including name of employer, location of employment, position held, type of work, and specific dates)
- **Any Extra-Curricular Community Activities** (including the name of the associated Organization /Community, your role & participation, and specific dates)

Maximum allowed file size is 10MB.

 Browse ...

15. CBABC consent (optional) and OUAC consent (mandatory). TRU faculty of law partners with the Canadian bar Association, BC Branch. Please indicate if you would like TRU to forward your personal information as indicated to the CBABC for your membership if accepted into the program.

#### CBABC CONSENT

Thompson Rivers University, Faculty of Law is pleased to announce a formal agreement with the Canadian Bar Association, BC Branch. This partnership means every TRU Law Student will have a complimentary membership with the CBABC during their time at law school! Students can join a Section, network with other Law Students and Young Lawyers across Canada, and enroll in the CBABC Law Student Mentorship Program – all by being a law student here at TRU!

Please select one of the following statements:

I consent to Thompson Rivers University (TRU) and its service providers, disclosing the following information to the following persons/organizations for the following purposes.

I do not consent to Thompson Rivers University (TRU) and its service providers, disclosing the following information to the following persons/organizations for the following purposes.

Select option ...

#### CBABC DECLARATION

If you are a successful applicant and enrolled into our JD program, we will share your details with the CBABC for the purpose of setting up your membership. The information to be disclosed to the CBABC includes:

- Student Name
- Mailing address
- School email
- Personal email
- Telephone number
- Anticipated year of call
- Level (1L, 2L, 3L).
- For transfer students: from which university the student transferred

Thompson Rivers University (TRU) collects, uses, discloses and retains personal information in compliance with the BC Freedom of Information and Protection of Privacy Act (the FIPPA). Under Section 33.1(b) of the FIPPA, TRU may disclose (release) personal information to third parties only if the individual the information is about has identified the information and consented to its disclosure.

I understand that the party to whom disclosure is made (and not TRU) is responsible for the security arrangements to prevent unauthorized access to my personal information.

I have read the above, understand it, and agree to it. Your personal information is collected on this form under section 26(c) of the FIPPA in order to gain your consent. For further information about this privacy notice and consent please contact your department contact. Alternatively, you may contact the Privacy and Access Office at [privacy@tru.ca](mailto:privacy@tru.ca), or by post: 805 TRU Way, Kamloops, BC V2C 0C8. This form will be kept on file in compliance to TRU's Records Retention Policy.

Select option ...

#### OUAC CONSENT

By applying to the Thompson Rivers University (TRU) Faculty of Law you are providing your consent that, in the event you accept an offer of admission, TRU may share this information, your name, and your date of birth with all participating Canadian law schools through OUAC (Ontario Universities' Application Centre). This disclosure of personal information is for the purpose of managing enrollment. Your consent is effective as of the date you submit this application

Select option ...

16. If applying under the “Indigenous Canadian” category, please use this section to specify.

## Aboriginal Identity

### Self-Identification

DO YOU IDENTIFY YOURSELF AS AN ABORIGINAL PERSON OF CANADA?

The term Aboriginal person refers to First Nations, Métis and Inuit peoples of Canada.

Yes  No  (Not specified)

ARE YOU FIRST NATIONS?

Yes  No  (Not specified)

ARE YOU MÉTIS?

Yes  No  (Not specified)

ARE YOU INUIT?

Yes  No  (Not specified)

17. If you have previously been employed or a student at Thompson Rivers University, include that information here.

## Previous Affiliation

If you are a former applicant, student, professor or employee, you have a TRU ID, and we will link this application to your existing TRU records.

DO YOU ALREADY HAVE A TRU ID?

Select option ...

FORMER TRU ID: *(Optional)*

If you know your former TRU ID please enter it below.

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MOST RECENT TERM ATTENDED OR APPLIED FOR: *(Optional)*

Enter the term and year, ex: Fall 2020.

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18. Provide the required information of your previous academic history.

## Academic History

REQUIREMENT TO DISCLOSE INFORMATION:

Any institution named in this section must also be listed as a post-secondary institution under Academic History in your profile.

Any misrepresentation of information in this application may result in the cancellation of your admission or registration and such misrepresentation may be shared with other post-secondary institutions.

HAS YOUR EDUCATION BEEN INTERRUPTED FOR LONGER THAN SIX MONTHS?

Select option ...

IF YOU ANSWERED YES TO THE ABOVE QUESTION: *(Optional)*

Please provide a brief outline of your activities during this period.

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HAVE YOU EVER:

- Been required to withdraw?
- Been academically suspended?
- Failed a year at another post-secondary institution?

Select option ...

IF YOU ANSWERED YES TO THE ABOVE QUESTION: *(Optional)*

Please provide the name of the institution from where you were required to withdraw, been academically suspended or failed a year.

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DATE OF WITHDRAWAL/SUSPENSION/FAILURE: *(Optional)*

19. Indicate if you would like to be considered for student housing or if you have any children, you care for. Selecting "Yes" for student housing does not guarantee a spot.

### Student Housing

WOULD YOU LIKE TO BE CONSIDERED FOR ON CAMPUS HOUSING WHILE ATTENDING TRU?  
More information about on campus housing can be found [here](#).

Please note that by selecting "Yes" you are not guaranteed housing placement.

### Youth In Care

YOUTH IN CARE IDENTITY  
The Provincial Tuition Waiver pays for tuition and fees for former BC Youth in Care who establish their eligibility and first enroll while under the age of 27, are enrolled in a post-secondary undergraduate credential or lifelong learning at a B.C. public post-secondary institution.  
To learn more please visit our [website](#).

ARE YOU OR HAVE YOU BEEN A YOUTH IN GOVERNMENT CARE IN THE PROVINCE OF BRITISH COLUMBIA WHO MEETS THE PROVINCIAL TUITION WAIVER ELIGIBILITY REQUIREMENTS? (Optional)  
To learn about eligibility requirements please visit [StudentAidBC](#).

### Accessibility Services

ACCESSIBILITY SERVICES  
Please refer to our [Accessibility Services website](#) for information regarding available accommodations and services.

20. Please include any other information you would like the admissions committee to be aware of. If you have selected "Other" as your post-secondary institution, include details here.

### Other Information

ENTER ADDITIONAL APPLICATION INFORMATION HERE (Optional)  
If you chose "other" as your Post-Secondary Institution in the Academic History section of this application, please provide the name of the Institution(s) you attended here.  
If you have any additional information you would like us to be aware of please enter it here.

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[Cancel](#) [Save](#)



21. Review your application, save it, and then submit it.
22. You will need to provide payment for the Application Fee for your submission to be completed.
23. You will receive an automated email afterwards noting that your payment went through.
24. Please note that your next steps are to have your transcript(s) sent from your post-secondary institution(s), and to have your referees submit your reference letters. (These can be submitted before or after your online application is submitted).
25. If you have applied in previous years, you will be able to access your MyTRU account using your student number within 5-10 business days from application to check the progress. If you have never applied before, please be on the lookout for your email with your TRU ID number so that you can access your MyTRU account. <https://www.tru.ca/its/students/tru-id.html>